



SPRINGER NATURE TRANSFORMATIVE AGREEMENTS

Open Access
Publishing Services

SPRINGER NATURE GROUP



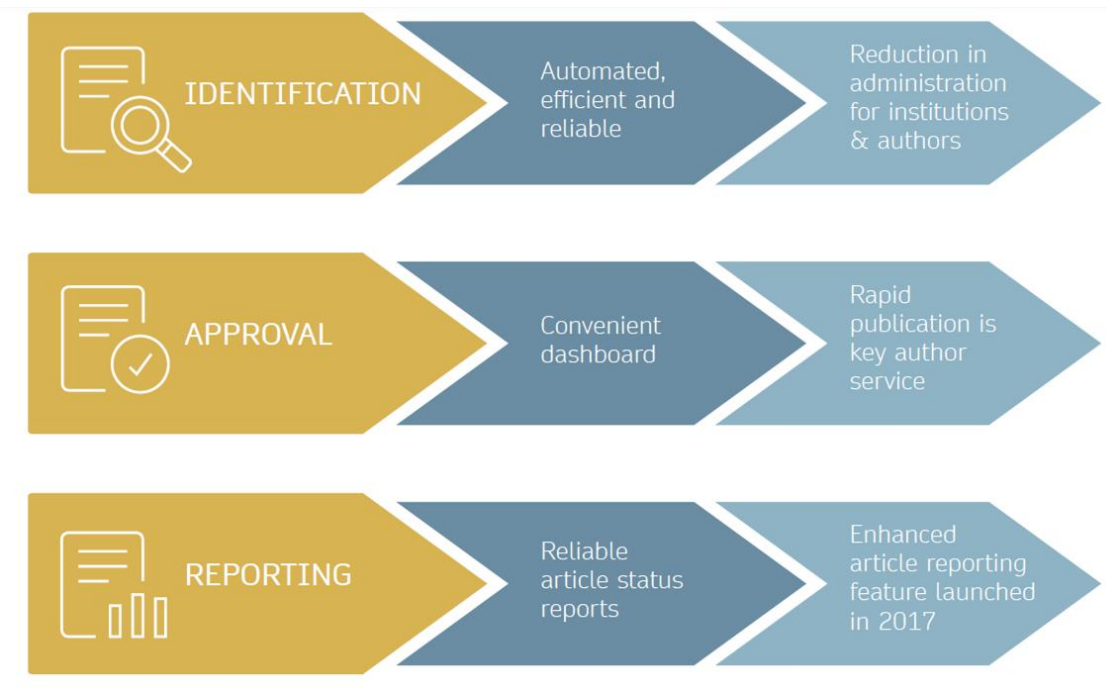
Introduction to Open Access Publishing Services



1

OA workflows: More than a platform

Reliable, customizable, and efficient workflow, **reducing costs & admin efforts** for authors and institutions



Open access publishing process



Submission

Manuscript is submitted

Submitting author provides e.g. **FundRef** and **ORCID** information, article category is assigned

Peer review is conducted in the following



Editorial Acceptance

After editorial acceptance, the corresponding author is able to identify themselves as affiliated to a member institution



Identification

OA agreement specific eligibility check: in-scope journals, article types

Corresponding author identifies themselves as connected to a member institution



Verification

Identified article is sent to the member institution's **article approval service accounts** for **final verification of eligibility**



Publication

The author can now complete the remainder of the production process and the article is published **open access**. An **OA funding note** is added (if applicable)

Author journey after editorial acceptance

Once an article has been editorially accepted, authors will be able to identify themselves as being affiliated with a relevant institution

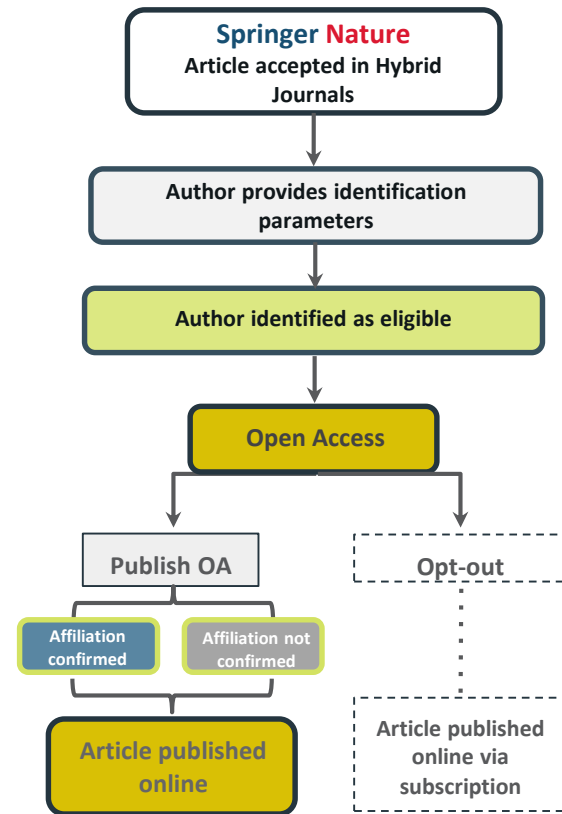
Once an author's eligibility is confirmed by the institution, the article is published open access

For hybrid journals, the author has the option to opt-out of publishing open access

In case of rejection, the author has the option to publish open access with their own funding or publish traditionally non-open access

To find lists of eligible journals, please visit our Institutional Agreements website:

springernature.com/gp/open-research/institutional-agreements






Author/article identification

After article acceptance, the corresponding author receives an invitation to complete the publication process for the article and the authors are able to identify themselves:

Corresponding author/article identification parameters:

1. Selected institution
2. Email domain recognition
3. IP recognition

Selected Institution 	Institutional Email 	Location 
Please input your institutional affiliation when prompted.	Please use your institutional email address.	Please complete the form while within your institution's network.

A hierarchy is applied to the identification parameters in the order above

Author/article identification

An author identifies themselves by using the following identification parameters:


For example:

1. Selected institution: University of Vienna
2. Email domain recognition: University of Lisbon
3. IP recognition: Cairo University

→ ‘Selected institution’ is the strongest parameter.
The author is identified as being affiliated with the University of Vienna


Author identified by


Selected institution  University of Vienna


Author email 

IP address 

Author identified by

Selected institution  Medical University of Vienna

Author email 

IP address 



**Author journey after
editorial acceptance**

2

Email invite to complete process

Once the article is editorially accepted, the corresponding author receives an invitation to complete the publishing agreement

SPRINGER NATURE

Dear Dr. Charles Darwin

Congratulations on the acceptance of your article: The zoology of the voyage of H.M.S. Beagle.

Before we can proceed with the publication of your article in Journal of Research, we first need you to complete the appropriate publishing agreement.

<https://foo.bar>

With kind regards,

Springer Nature Author Service

If you have any questions, please do not hesitate to contact our Author Service team at

ASJournals@springernature.com

Select country

The author is prompted to select their country from a drop down list

SPRINGER NATURE

Next steps for publishing your article

Select country

Dear Dr. AuthorName AuthorSurname,

Select your country to proceed with the next steps for publishing your article.

Country:

Iran, Islamic Repub

Your article

Article title
Using JPI to generate manuscripts
online 997073367

DOI
10.1186/s41387-020-997073367-8

Article type
Article

Journal name
Nutrition & Diabetes

OA information page

Authors are given basic information about publishing their article open access, including the Article Processing Charge (APC)

If authors would like to publish subscription instead, this can be selected later in the process

SPRINGER NATURE Jane Doe ▾

Publishing and rights

Open access

Publishing open access with us (gold OA) lets you share and re-use your article immediately after publication.

The article processing charge (APC) to publish your article open access is:

Article processing charge <small>(excluding local taxes)</small>	£3780.10 / \$4080.50 / €4120.90
--	---------------------------------

Some organisations will pay some or all of your APC.

We will now check whether your APC is covered by any of our agreements.

If you want to publish subscription, instead of open access, there will be an option to do that in the following steps.

[Next](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

OA information page

Authors are asked to select their institution from the dropdown list - if they cannot find their institution it can be manually typed in as well

The screenshot shows a web form titled "Publishing and rights" on the Springer Nature platform. The user is identified as "Jane Doe". The form is divided into two main sections: "Institution or university" and "Your article".

SPRINGER NATURE Jane Doe ▾

Publishing and rights

Institution or university

Select the institution you are affiliated with. If you have more than one affiliation, choose the one where you completed the research for this article.

Search for your institution or university

Next

Need help? [Contact us.](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Institutional agreements

If an author's institution has an agreement with Springer Nature to cover the costs of open access publishing, the author will be given information about the agreement in case they are eligible for coverage

Authors are able to opt out of an agreement and publish under a subscription model at this stage

SPRINGER NATURE
Jane Doe ▾

Publishing and rights

Confirm your eligibility status

Thank you for confirming your institution or university. Based on your selection, you have been identified as affiliated to the institution or university below.

Open access at no cost to you

You have identified yourself as affiliated with the University of Edinburgh. The agreement between your institution and Springer Nature enables you to publish your article open access at no cost to you.

On www.springernature.com/oaforinstitutions you will find specific information on the agreement.

Next

▶ No, I want to publish my article without open access

Is University of Edinburgh not your institution or university?

Change institution

Need help? [Contact us](#).

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045


Article type
OriginalPaper

Journal
Journal of Research

Summary

Authors will be shown a summary of the information they have provided and the agreements they selected, if any of this is incorrect it can be changed at this stage

If the institution does not have an agreement, or it has run out of funds, the author will be informed here

Institution or University:	University of Edinburgh	Change
	 We do not have an agreement with this institution to pay your APC.	

Publishing and rights

Check your answers

Institution or University: University of Edinburgh Change

We have an agreement with this institution to pay some, or all, of your APC.

Journal partner: International Climate Change Research and Information Change

You have selected this journal partner to pay some, or all, of your APC if an institution cannot pay.

Your message:

Lorem ipsum dolor sit amet, consectetur adipiscing elit. Suspendisse egetas tortor quis erat feugiat dictum. Nulla fringilla aliquet dictum. Curabitur hendrerit eu lacus sed variu...

[Show more](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

What happens next?

- We'll contact organisations you selected and confirm if they'll pay some, or all, of the APC
- We'll email you once we know (normally within 5 days)
- Then you can continue with publishing your article

[Submit for approval](#)

Need help? [Contact us](#).

Publishing model choice

If an author does not have an agreement available to cover the costs of publication, they will be given the option to either publish subscription or pay for open access using other funds

If they select open access, they will have the opportunity to provide billing details

Publish open access

Journal of Research offers you the opportunity to publish your article open access.

Publishing open access offers a number of benefits:

- Increased researcher engagement
- Higher visibility and greater impact
- Easy compliance with mandates
- The copyright remains with you

You can learn more about the benefits of publishing open access [here](#).

Many funders and institutions mandate and finance open access publishing. To find out if you have access to funds that will allow open access publication at no cost to you, please take a look at our OA funding database [here](#) or contact your librarian.

If your research is supported by a funder that requires immediate open access (e.g. according to [Plan S principles](#)) then you should select the open access publishing route. For authors selecting the subscription publishing route, the journal's standard licensing terms will need to be accepted, including [self-archiving policies](#). Those licensing terms will supersede any other terms that the author or any third party may assert apply to any version of the manuscript.

Should you choose to publish open access below, an article-processing charge (APC) will apply, with the currency charged dependent on the billing country of the invoiced party and subject to local taxes where applicable. [Learn more about APCs](#).

Please select your publishing model:

- Publish open access (APC £3780.10 / \$4080.50 / €4120.90 + tax)
- Publish subscription

Submit

Your article

Corresponding author (you)

Charles Darwin

Title

The zoology of the voyage of H.M.S. Beagle

DOI

10.1010/3452035457045

Article type

OriginalPaper

Journal

Journal of Research

OA pre-publishing declaration

Before generating the publishing agreement, the author is asked to confirm if they are an employee of the US or UK governments so that the system can provide the appropriate agreement

Next steps for publishing your article

Agree to publish

Dear Dr. Xiang Hu

Before we can continue with the publication of your article, we need you, the corresponding author, to provide us with permission to publish.

In order to generate the correct publishing agreement for you to sign, please make your selection from the options below.

Are you, as the corresponding author:

- An employee of the United States Government
- An employee of the Government of the United Kingdom of Great Britain and Northern Ireland, Canada or Australia
- Neither of the above

[Generate publishing agreement](#)

Need help? [Contact us.](#)

Your article

Article title
A General Self-Sacrifice Template Strategy to 3D Heteroatom-Doped Macroporous Carbon for High-Performance Potassium-Ion Hybrid Capacitors

DOI
10.1007/s40820-021-00663-7

Article type
OriginalPaper

Journal Name
Nano-Micro Letters

Author signs the LTP

For OA articles, the author needs to agree to the publishing agreement or Licence to Publish (LTP)

Agree to publish

Please read the publishing agreement below and accept the terms at the end of the document.

The order of authors in this publishing agreement is not reflective of the order of authors which will appear in your published article. Once you have completed this process, our Production team will send you the article proofs, including the correct list of authors.

By ticking this box you are agreeing to the content in this publishing agreement, and are legally bound to it.

I agree and submit

You will receive a copy of this document by email after you agree and submit.

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Confirmation of completed license

The author receives confirmation that the license is completed and has the opportunity to download a copy of the publishing agreement

The screenshot shows a confirmation page from Springer Nature. At the top left is the Springer Nature logo, and at the top right is the user name 'Jane Doe' with a dropdown arrow. The main heading is 'Publishing and rights'. The page is divided into two columns. The left column contains the message 'You completed your publishing agreement' with a 'Download signed agreement' button, a section titled 'What happens now' explaining the next steps for manuscript review, and a 'Thank you for publishing with Springer Nature' message. The right column is titled 'Your article' and lists details for the article: 'The zoology of the voyage of H.M.S. Beagle' by Charles Darwin, with a DOI of 10.1010/3452035457045 and an article type of 'OriginalPaper' in the 'Journal of Research'.

SPRINGER NATURE Jane Doe ▾

Publishing and rights

You completed your publishing agreement

[Download signed agreement](#)

What happens now

When your manuscript proofs are ready, we will send them to you for review. Please review the proofs within 48 hours, so we can publish as soon as possible.

Thank you for publishing with Springer Nature.
You may now close this page.

Need help? [Contact us.](#)

Your article

Corresponding author (you)
Charles Darwin

Title
The zoology of the voyage of H.M.S. Beagle

DOI
10.1010/3452035457045

Article type
OriginalPaper

Journal
Journal of Research

Publication I

After the author completes their publication agreement and coverage of the APC has been agreed by the institution or organisation, the article will continue into the final stages of publication where the author can complete their proofs

Once the author is happy, the article will be published online under the relevant open access license



Original Article | [Open Access](#) | Published: 12 October 2020

Effect of antenna snow intrusion on vertical GPS position time series in Antarctica

[A. Koulali](#)  & [P. J. Clarke](#)

Journal of Geodesy **94**, Article number: 101 (2020) | [Cite this article](#)

206 Accesses | **17** Altmetric | [Metrics](#)

Rights and permissions

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Funding note

The funding highlights that the costs to publish the article open access (the APC) have been fully or partially covered by the agreement

Funding

Open access funding provided by HEAL-Link Greece.

example: *Open access funding provided by CSIRO*

Publication II

After publication, the author will receive an email containing information about the respective OA license

This email explains:

- General information about the article
- The specific license in use (CC-BY or CC-BY-NC)
- How the author can share their article
- Information on announcing and citing the article
- Extra services SN provides to authors

The email also contains a link to the online version of the published article and an PDF copy

SPRINGER NATURE

Congratulations

Dear corresponding author

We are pleased to inform you that your article has just been published:

Title

cc by article

Journal

Journal of Human Hypertension

DOI

10.1234/1D9A10E4-6B8A-402A-A619-80D82CA8E2FA

Publication Date

2020-11-27

Your article is available online here <https://link.springer.com/article/10.1234/1D9A10E4-6B8A-402A-A619-80D82CA8E2FA> or as a PDF here <https://link.springer.com/article/10.1234/1D9A10E4-6B8A-402A-A619-80D82CA8E2FA.pdf>.

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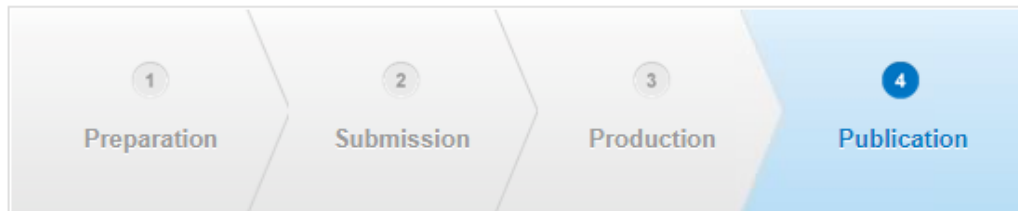
How can I share my article?

Your final article (Version of Record) may be shared anywhere, at any time, by you or by anyone providing they observe the terms of CC BY and credit you as author, as described above.

Support for authors

Authors can find contact details for further support on:

- Open Access System Solution platform
- [Author helpdesk](#)
- And on: [springernature.com/gp/open-research/institutional-agreements](https://www.springernature.com/gp/open-research/institutional-agreements)





**Article Approval Service
and Reporting**

3

Article Approval Service - Overview

- After the author completes the process, the article is sent to the Article Approval Service (AAS) for **verification** by the **approval manager**
- Allows approval managers from partners to have access to all articles pending verification
- Approval Managers can **approve** or **reject** articles and **view details** of each manuscript
- We ask that approval managers try to make a decision on articles within **3 days**, if more time is needed please get in touch with oa.verification@springernature.com
- Articles that are published in journals that do not run on the standard workflow are manually inserted to the AAS for verification

Email notification

An email notification is sent to registered approval managers once an article reaches the AAS for a verification decision

SPRINGER NATURE

Article Approval Service

New article available for verification

Dear Approval Manager,

The below article is currently awaiting verification from 'University of Edinburgh'

Article Title: The zoology of the voyage of H.M.S. Beagle

Corresponding Author: Charles Darwin

DOI: 123/123/123

Please visit your article approval service <https://oa-approval.springernature.app/open> and verify the article at your earliest convenience to avoid delays in publication.

With kind regards,
Open Research Support

If you have any questions, please do not hesitate to contact us at
oa.verification@springernature.com

Article Approval Service

To access the Article Approval Service (AAS) approval managers will need a Springer Nature account, which can be created at:

login.springer.com/public/gp/login

After an account has been created, the platform can be accessed by visiting: approval.springernature.com

On the Welcome page, there is information on:

- How to approve and reject articles
- How to forward articles
- How to run reports

Article Approval Service

Welcome to Springer Nature's Article Approval Service

Go to Open articles

Springer Nature's Article Approval Service enables you to verify articles for coverage under your [open access agreement with Springer Nature](#). Please note that the **corresponding author** of the article must be affiliated to your institution.

The corresponding author is the author who handles the manuscript and correspondence during the publication process. The corresponding author has the authority to act on behalf of all co-authors in all matters pertaining to publication of the manuscript, and acts as the point of contact for any enquiries after the paper.


If you need help or are unable to verify articles for any reason, please [contact us](#).

Approving Open articles

Please verify any 'open' articles based on the three identification parameters:

- Selected institution
- Email domain
- IP address


You can see detailed information about each article by clicking on the 'View request' button.



Rejection & Forwarding


If the corresponding author is not affiliated to your institution, please reject the article.

From the article details page, you can reject articles for coverage under your open access agreement with Springer Nature by clicking the 'Reject' button. Please note that this decision is final.




Reminders and automatic verification

You will receive an email reminder after an article has been awaiting verification for 3 days. If after 5 days an article has not been verified, it will be automatically verified by Springer Nature.



Forwarding feature

If it appears that the corresponding author has selected the wrong institution, you can forward the article to another institution within your consortium's agreement with Springer Nature. You can do this by clicking the 'Forward' button for the selected article, and selecting the correct institution.



Use the Reporting feature for detailed tracking

Click on the Reporting tab and enter the desired date range. This will download as a csv file.

Article Approval Service

On the Requests tab, approval managers can see any articles which are awaiting a decision (open) and past articles which have been approved or rejected for coverage

The different types of requests can be viewed using the filters on the left side of the screen

Users can also search for articles using Manuscript ID, DOI, or Author email address

The screenshot displays the 'Article Approval Service' interface. At the top, there are tabs for 'Requests' and 'Reporting', with 'Requests' selected. A search bar is located at the top right, with the text 'Search all requests' and a search icon. Below the search bar, there is a search input field with the placeholder text 'Search by Manuscript ID, Digital Object Identifier (DOI) or Author email'. To the left of the search bar, there is a 'Filters' section with a 'Status' dropdown menu. The 'Status' dropdown is currently set to 'Open', and there are checkboxes for 'Approved' and 'Rejected'. An 'Update' button is located below the 'Status' dropdown. The main content area shows a list of requests. The first request is a 'Hybrid' request, requested on '15 Jun 2022', and is currently 'Open'. The request details include the institution 'Max-Planck-Gesellschaft zur Förderung der Wissenschaften e.V. (2)', the author 'John Smith', and the article title 'Diabetes Study'. The request is marked as 'Institution selection', 'Email', and 'IP address' with green checkmarks. A 'View request' button is located at the bottom right of the request card. The second request is also a 'Hybrid' request, requested on '15 Jun 2022', and is currently 'Open'. The request details are the same as the first request. A 'View request' button is also located at the bottom right of the second request card. The interface includes navigation links for '< Previous', 'Page 1 of 1', and 'Next >', and a 'Showing 1 to 2 of 2 requests' indicator.

Article Approval Service

Article and author metadata

This page contains all the necessary information for an institution to verify the eligibility of the author and article, such as:

- Corresponding author information
- Article title
- Article type
- Journal type and license
- DOI
- Acknowledgements section

The screenshot displays the 'Article Approval Service' interface. At the top, there are navigation links for 'Requests' and 'Reporting', along with 'Contact us' and 'Help'. A 'Back to articles' link is also present. The main content area is divided into several sections:

- University of the Magdalena:** A section with a header and a large empty box for text.
- Hybrid:** A section with a header and a large empty box for text.
- Progress:** A section showing a timeline with a green checkmark and the text 'Requested 2022-11-16' and 'Decision pending...'.
- CONFIRM AFFILIATION:** A section with a header, a confirmation statement 'I confirm author is affiliated with University of the Magdalena', and an 'Approve article' button.
- REJECT OR FORWARD:** A section with a header and a large empty box for text.
- Corresponding Author:** A section with a header and fields for 'Name', 'Institution' (Universidad del Magdalena), 'Department', 'Email', and 'ORCID'.
- Author identified by:** A section with a header and a table showing the author's details:

Field	Status	Value
Selected institution	✓	University of the Magdalena
Author email	✓	University of the Magdalena
IP address	✓	University of the Magdalena

Article metadata I

The dashboard specifies which parameters the author was identified with during the identification process

University of Manchester

Progress

✓ Requested 2022-10-28

○ Decision pending...

^ CONFIRM AFFILIATION

I confirm author is affiliated with
University of Manchester

[Approve article](#)

∨ REJECT OR FORWARD

Corresponding Author

Name

Institution The University of Manchester

Department

Author identified by

Selected institution	✓ University of Manchester
Author email	✓ University of Manchester
IP address	✗

Article metadata II

If a corresponding author has more than one affiliation, the additional ones will be displayed under the Further institutions section once the typesetting of the article is completed

If applicable, co-authors will be listed under the Contributing Authors section together with their affiliation(s)

Author identified by

Selected institution	✓	Technische Universität Darmstadt (3139)
Author email	✓	Technische Universität Darmstadt (3139)
IP address	✗	

Further institutions (1)

Institution	Central South University
Department	School of Materials Science and Engineering
	Lushan South Road 932 Changsha 410083 China

Contributing Authors (7)

Chen Shen	Technical University Darmstadt School of Materials Science Otto-Berndt-Straße 3 Darmstadt 64287 Germany
Ilias Samathrakis	Technical University Darmstadt School of Materials Science Otto-Berndt-Straße 3 Darmstadt 64287 Germany
Harish K. Singh	Technical University Darmstadt School of Materials Science Otto-Berndt-Straße 3 Darmstadt 64287 Germany

AAS – Approve and Reject

After assessing the author and their article, the approval manager can approve or reject the article for coverage under the agreement

If the article is rejected, the author will either have to fund open access through other means or publish their article subscription

We ask that approval managers try to make a decision on articles within 3 days to prevent delays in publication

If more time is needed, please reach out to oa.verification@springernature.com

^ CONFIRM AFFILIATION

I confirm author is affiliated with
Technische Universität Darmstadt

Approve article

v REJECT OR FORWARD

Corresponding Author

Institution Technical University Darmstadt

Department

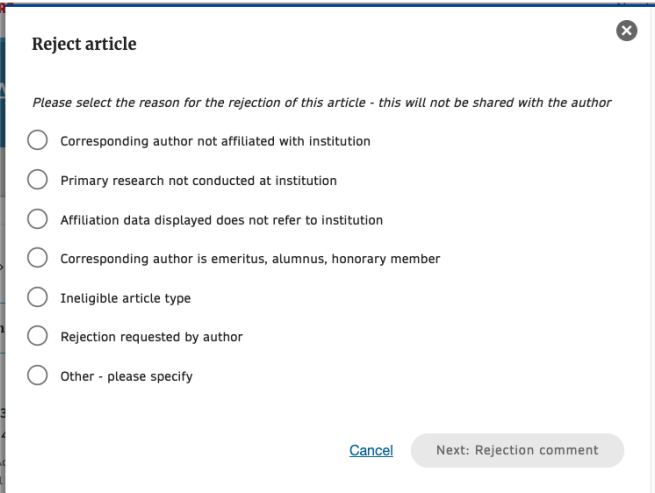
Article Approval Service – Rejection Reasons and comments

When rejecting an article, a dialog window will open asking for a reason for rejection

For all decisions (approvals and rejections), approval managers will have the opportunity to **add a comment for record**

This extra step helps **preventing accidental rejections**

Please note that the rejection reasons will not be shared with authors



Reject article ✕

Please select the reason for the rejection of this article - this will not be shared with the author

- Corresponding author not affiliated with institution
- Primary research not conducted at institution
- Affiliation data displayed does not refer to institution
- Corresponding author is emeritus, alumnus, honorary member
- Ineligible article type
- Rejection requested by author
- Other - please specify

[Cancel](#) [Next: Rejection comment](#)



Approve article ✕

Please provide any comments related to your decision (optional)

You have 50 words remaining

[Cancel](#) [Approve article](#)

Reporting

On the Reporting tab, users can access reports of the articles on their AAS

The reports include data such as author details, article details and relevant dates, e.g. approval date

In addition, our reporting team will send out regular enhanced reports which go through an additional level of quality assurance and are put into the context of the wider agreement and its article allowance

The screenshot shows the 'Article Approval Service' interface. At the top, there is a dark blue header with the text 'Article Approval Service'. Below the header, there are two tabs: 'Requests' and 'Reporting', with 'Reporting' being the active tab. In the top right corner, there are links for 'Contact us' and 'Help'. Below the tabs, there is a section for 'Article status report' with a sub-link for 'Account balance report'. The main content area is titled 'Article status report' and contains the instruction 'Select the criteria for your report.' There are two sections: '1. Status' and '2. Date range'. Under '1. Status', there are three radio buttons: 'Open', 'Approved', and 'Rejected', with 'Rejected' being selected. Under '2. Date range', there are two date input fields: 'From:' with the value '10/17/2022' and 'To:' with the value '11/17/2022'. Each date input field has a small calendar icon to its right.



THANK YOU

oa.verification@springernature.com

SPRINGER NATURE GROUP